

# The Swannanoa Gathering

## 2024 ORIENTATION INFORMATION

**PLEASE READ! WELCOME TO THE SWANNANOA GATHERING! PLEASE READ!**

All of us here at Warren Wilson College are looking forward to this year's Gathering and are delighted that you have decided to spend a week(s) with us. Included in this packet you will find the following information:

Check-In & Class Changes  
Campus Dining/Meals  
Covid-19 Safety Protocols

Orientation  
Additional Special Events  
Amenities & Activities

Program & Campus Policies  
Check-Out  
Bear Safety

### SWANGATHERING.COM

When you login to your account on our website and go to your User Page, you can see the classes that you are registered for, as well as an Attendee Contact List. The link to the digital version of this information can also be found there.

Some instructors will provide digital handouts that are uploaded to your website user page. IF your instructor has done so, you will see a link below the class name.

### STAYING HERE

Each week's events begin on Sunday evening with supper, then Orientation, and end with Friday night's events. Check-out is Saturday morning between 8:00-10:00 AM. Attendees who are attending more than one week in a row will be responsible for their own meals for Saturday dinner and Sunday breakfast. Housing assignments are made a few weeks preceding the Gathering so if you have special needs regarding housing, please let us know as soon as possible.

**PARKING:** Please utilize the designated parking areas, as shown on the included map, as we cannot assist you with any tickets you may receive while on campus. Please keep in mind that all roads on campus are fire lanes and not for parking (or jamming).

### CHECK-IN & ORIENTATION

**You can access any assigned campus housing beginning at 3:00 PM.**

**Dinner will be served from 5:00 – 6:30 PM. Orientation will be held at the Pavilion at 7:00 PM.**

The Housing Coordinator will be available at check-in for questions about your room assignment. The Participant Support & Care Office (Sunderland 114) will be open, with a few items, such as fans, that you can check out. If you have any issues with your room, you can report them through the P.S.C. Office.

If you have a child in the Children's Program, there will be a short meeting with Melissa Hyman, Children's Program Coordinator, in the lobby of Sunderland Hall at 6:30 PM.

### OUR COMMUNITY

One of the aspects of The Swannanoa Gathering that makes this event so special is the community created over the course of the week. For the summer, Gathering participants also become part of the greater Warren Wilson College community. We want the week to go well for all, so please: pick up after yourself; use trash and recycling receptacles. If you move chairs from jam areas, put them back for the next folks; respect the 10:00 PM Quiet Hour inside of the residence halls and jam or socialize outside away from the residence halls; hike the campus trails, or visit the farm.

### ROOM KEYS/RESIDENCE HALL CODES

Keys for rooms will be issued at check-in. A \$10 deposit is required for each key and will be returned at checkout. Key deposits donated each week to our Youth Scholarship program help fund the scholarships, of which 15 were awarded this summer.

## RESPIRATORY VIRUS SAFETY

The Covid-19 pandemic has presented unique challenges to the safe presentation of in-person gatherings of all types. It is possible that these measures will continue to evolve in response to the progress of the virus, but **We will NOT be requiring proof of vaccination status of participants for 2024.** We do highly recommend that you are vaccinated with the latest vaccine/booster, at least 2 weeks prior to the start of the week you are attending.

### In addition:

We ask that everyone show respect and concern for their fellow attendees by making safe choices and following our guidelines.

- We recommend that folks tighten their exposure circle in the days before camp to **limit exposure.**
  - We encourage you to wear a **mask while at airports and while on the plane.**
  - If you **test positive** for a respiratory virus or are ill with symptoms that are associated with any contagious virus, please do not attend unless you are fever-free (without medication) for 24 hours and your symptoms are improving.
  - **Added precautions** should be taken for 5 days after this scenario, such as masking and distancing...
  - Remember that at-home/antigen tests are designed to be used multiple times when a negative test occurs. (2 negative antigen tests for those with symptoms or 3 antigen tests for those without symptoms, performed 48 hours apart.)
  - If you are exposed to Covid-19, but don't have symptoms, you may not test positive until at least day 6, post exposure.
  - **Masks are optional while on campus, but encouraged** for those wanting or needing to take additional precautions. Consider wearing a mask in crowded or poorly ventilated areas.
  - Anyone who tests positive for, or develops symptoms of, a respiratory virus while here will be asked to contact our team and leave the event.
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## CLASS CHANGES

We encourage requests to be made before your arrival on campus, through the form, email, or text.

Class **change requests** can be submitted through our **form** (<https://forms.gle/q1z5UDE77nqepFWT9>), the link from your User Page.

If you need assistance making a request, please visit the **Class Change Request table at check-in**, or the **P.S.C. Office after 8 PM** on Sunday. Requests are processed in the order they are received.

You will receive a copy of your class schedule at check-in. We are unable to tell you your place on a waitlist, as things change fast as requests are made, but **we will text or email you any update not reflected on your schedule, if you're moved into a class.**

**\*\*Our Ops. Manager will be working on requests and replies Sunday evening and Monday morning, in lieu of sleep, if necessary!**

**The Class Add/Drop period ends at 6:00 PM on Monday.**

This gives you a full day to sit through your classes and see if they are a good fit. You'll only be able to switch into a class that has an opening, per our Ops. Manager.

Do not ask instructors for permission, as they are unaware of waitlist lengths.

## MEALS/CAFETERIA

Wholesome and plentiful meals are served cafeteria-style in the Gladfelter Student Center. The school grows many of its vegetables and produces milk and dairy products. Sodexo Services provides the college on-campus food service, utilizing much of the college's farm fresh products.

Vegetarian, low-sodium, vegan, and some gluten-free, salads, desserts, and beverage selections are available at all meals. Sodexo's experienced kitchen staff plans daily menus to meet the needs of students with food allergies. Those with specific dietary needs should contact the dining hall directly: (828) 298-1041; [wwcdining@warren-wilson.edu](mailto:wwcdining@warren-wilson.edu)

Adults staying off campus may purchase a meal ticket for \$180, and meal tickets for children under 12 may be purchased for \$140. Meals may also be purchased individually. Meals are not served in the cafeteria on Saturday during lunch and dinner, or Sunday during breakfast and lunch. **Learn more at <https://warrenwilson.sodexomyway.com/>**

## DINING/MEAL CARDS

Check your schedule for meal times. Your meal card is good for one of each meal per day from Sunday's supper through Saturday's breakfast. You **MUST** present your meal card at each meal. Lost cards can be replaced at the Gathering Office for \$20.

If you signed up for housing, you will receive a meal card when you check in. A \$10 meal card deposit is required, which, like your key deposit, will be returned at checkout or can also be donated to the Youth Scholarship program.

## SNACKS/BEVERAGES

During most evening events, a concession stand outside of Bryson Gymnasium will sell beer, wine, soft drinks, and a food truck located between Bryson Gym and St. Clair will sell cooked snack items. There is also the Owl's Nest Café in the basement of Sunderland which will be open for coffee Monday through Friday, June 26-July 28, 8:00-3:30 The campus store will NOT be open.

**Our Admin. Team:**    **Jim Magill** – Director    **Kimberly Ann Clark** – Operations Manager  
**Wynn Walter** – Housing Coordinator    **Anna Dean** – Work Exchange Coordinator    **David Fee** – Logistics Coordinator

## ASSISTANCE

### Participant Support & Care Office

located in Room 114 on the 1st Floor of **Sunderland Hall/off lobby**.

- Housing needs (linen issues, maintenance or janitorial reporting, fan check-out)
- WiFi assistance
- Class change request assistance
- Instrument Check/Lock-Up is a few doors down at Room 122
- Lost & Found (Often, items such as car keys, are taken to the Public Safety Office)
- Instructor Copy/Print needs (Students should visit the Campus Library for copy/print needs)
- Leave a message (or have a question/need) for the Operations Manager or Director

**\*\*The P.S.C. Office connects to the Operation Manager's office, which connects to the Director's office.**

**It is preferable that you check-in first with the P.S.C. Office,** who can then retrieve or communicate to the Ops. Manager.

The P.S.C. Crew can often assist you with your needs or questions.

**Hours:**            2 PM – 10 PM, Sunday            8 AM – 6 PM, Monday            8 AM – 5 PM, Tuesday – Friday

Additional ways to communicate with our Operations Manager:

Text the main office at (828) 298-3434    Email: [gathering@warren-wilson.edu](mailto:gathering@warren-wilson.edu)

◆After 5 PM, please contact Public Safety for any immediate/nightly needs or concerns.

## ROOM KEYS/RESIDENCE HALL CODES

Keys for rooms will be issued at check-in. A \$10 deposit is required for each key and will be returned at checkout. Key deposits donated each week to our **Youth Scholarship program** help fund the scholarships, of which 15 were awarded this summer.

Residence Hall Codes will be issued at check-in. If you forget your code, you can text 828-298-3434 (before 5 PM), visit the P.S.C. Office (before 5 PM), or contact Public Safety (after 5 PM).

## CAMPUS SECURITY & PUBLIC SAFETY

The Campus Public Safety Office is located in the lower level of the **Ogg Building** (across from the cafeteria). Their phone number is **828-230-4592**. (call or text). **In case of an emergency, please dial 911**, and then contact Public Safety. There are 3 emergency call boxes (look for blue light) located on campus: in front of Boone, in the Kittredge Theatre parking lot, and the gravel lot behind/below Boon. Please keep your vehicles and residence hall rooms locked at all times. We cannot be responsible for lost or stolen items.

## MEDICAL SERVICES

If anyone should require medical attention during the Gathering, they will be referred to:  
(in order of distance from WWC; times given in ideal traffic)

**In the event of an EMERGENCY – CALL 911** and notify WWC Public Safety immediately (and then the Gathering Office as soon as you are able). Ambulance, fire, or police will respond as needed.

**Public Safety: 828-230-4592** Gathering Office: 828-298-3434

**Mercy Urgent Care:** <https://mercyurgentcare.org/east-asheville/> (828) 209-8679 1272 Tunnel Rd., Asheville, NC 28805 35.58571999927946, -82.47353757043703 8-10 minutes West

**MinuteClinic at CVS:** <https://www.cvs.com/minuteclinic/clinic-locator/> (866) 389-2727 11 River Ridge Dr., Asheville, NC 28803 35.57048762314279, -82.50548302617649 11-15 minutes West

**Novant Health-GoHealth Urgent Care:** [www.gohealthuc.com/novant-asheville](http://www.gohealthuc.com/novant-asheville) , (828) 419-1035 201 NC-9, Black Mountain, NC 28711 35.615009980427054, -82.31850180525112 13-15 minutes East

**Mission Hospital ER in downtown Asheville:** (828) 213-1111 509 Biltmore Ave., Asheville, NC 28801 35.578116353764834, -82.54901374986376 17-20 minutes West

## AMENITIES

### LAUNDRY FACILITIES

The college residence halls have laundry facilities. Attendees should bring their own detergent.

There is also a laundromat at the Shell station at the junction of Warren Wilson Road and Highway 70.

### INSTRUMENT LOCKUP/CHECK

We will have an instrument lockup next to our Housing Office in **Sunderland 110**, Mon.-Fri., 8 AM to 5 PM for temporary (or overnight) storage of instruments. We will also have an instrument check available during lunch in Gladfelter, the cafeteria building.

## **GYM & WEIGHT ROOM**

The weight room and gym are located across the pedestrian bridge in the Devries Athletic Center.

**Monday, Wednesday, Friday: 10 AM – 6 PM Tuesday/Thursday: 7 – 11 AM, 2 – 6 PM Closed: Sat./Sun. and July 4th.**

**LIBRARY:** The library is located downhill from Gladfelter and is open Monday – Thursday

**July 1 and 2: 10 AM – 2 PM. July 3 – July 11: 10 AM – 5 PM. Closed July 4th. July 15 – Aug. 1: 10 AM – 2 PM.**

## **WIRELESS INFO**

- Select “WWC” from the list of available networks
- When prompted, click the alert that says “this network requires sign in” similar to many public WiFi networks at airports, coffee shops, stores.
- Review the Terms & Conditions and check the box if you Agree. Click “Start” to continue.
- Select “Guests & Visitors”.
- Follow the remaining prompts as directed. Guests can enter a cell# or personal email address.

**If you are having difficulty completing this process on your phone, it’s often due to:**

- Difficulty reading the “prove you’re not a robot” prompt OR you have some difficulty typing on your phone’s keyboard. In these cases, Please ask a friend! If you can’t find a friend, our Participant Support & Care Crew can assist you in Sunderland 114/lobby.  
or
- You can’t see the verification code sent to you, as the alert isn’t set to pop up while you’re still on the WiFi set-up screen. If this is the case, you can retrieve a single-use Validation Code at the P.S.C. Office. (Sund. 114) You will still need to “prove you’re not a robot,” however.

If you have further questions, please contact IT User Services at (828) 771-3094 between 8:30 AM – 4:30 PM, M-Th

ITS is located in the Bannerman Technology Center – Appointments are recommended for in-person assistance.

## **MEALS/CAFETERIA**

Wholesome and plentiful meals are served cafeteria-style in the Gladfelter Student Center. The school grows many of its vegetables and produces milk and dairy products. Sodexo Services provides the college on-campus food service, utilizing much of the college’s farm fresh products.

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## **SNACKS/BEVERAGES**

During most evening events, a concession stand outside of Bryson Gymnasium will sell beer, wine, soft drinks, and a food truck located between Bryson Gym and St. Clair will sell cooked snack items.

There is also the **Owl’s Nest Café** in the basement of Sunderland which will be open for coffee

**Monday through Friday, July 1 - August 2 , 8:00-11:44 AM; 12:46 - 3:30 PM** The campus store will NOT be open.

## ADDITIONAL SPECIAL EVENTS EACH WEEK

**VENDOR INFORMATION** Food vendors: See “Dining/Meals”.

Jackson Grimm is our vendor this year, offering artists’ merchandise and other products at the daily **Camp Store, located in the Jensen Commons**. Cash, Venmo, and credit cards accepted.

If you have rented an instrument from Acoustic Corner, please contact them to arrange pickup. Their number is:828-669-5162 or david@acoustic-corner.com

### **Mandolin & Banjo Week/Fiddle Week:**

- **Ed Dodson** will lead a **Daily Bluegrass Jam** in the last hour before dinner.
- Throughout the week we will feature several fine luthiers displaying instruments, including mandolin builders **Wes & Will Wienman**, bowmaker **Sarah Bystrom Andal**, and violin maker **Gordon Gross**.
- Master Luthier **Lynn Dudenbostel** will be offering his repair services throughout the week.
- During the last hour before supper, there will be a special class time for students on any skill level to form bands.

### **Traditional Song Week:**

- Early-morning **yoga** (7:30 to 8:30 AM, Monday – Friday), will be offered in the Pavilion by **Fran Ross**
- The week will also feature a Community Gathering time featuring interviews with various staff members and guest artists.
- After supper each night, students have the opportunity to participate in open singing sessions at the Pavilion.

### **Celtic Week:**

- Early-morning **yoga** (7:30 to 8:30 AM, Monday – Friday), will be offered in the Pavilion by **Fran Ross**
- Potluck Sessions in the afternoons serve up a different menu of one-hour workshops each day.
- After supper each night, students have the opportunity to participate in Slow Jams and Song Swaps. At the slow jams, common tunes are played at a speed that is accessible even to beginners. The song swap singing sessions are a chance to share your voice and songs.

### **Old-Time Music and Dance Week:**

- Early-morning **Qi Gong** (7:30 to 8:00 AM, Monday – Friday), will be offered in the Pavilion by **Laura Wheeler**
- Potluck Sessions in the afternoons serve up a different menu of one-hour workshops each day.
- After supper each night, students have the opportunity to participate in Slow Jams, Singing Sessions and Young Old-Time, a staff-guided jam for young players. At the slow jams, common tunes are played at a speed that is accessible even to beginners. The singing sessions are a chance to share your voice and songs.

### **Guitar/Contemporary Folk Week:**

- **Daily Jam Session** led by **Ed Dodson** will commence after lunch. Common, easy songs and a slow enough tempo for folks to learn the tunes as they play.
- **DJANGO Jam:** Gypsy jazz tunes every day at 1 PM.
- Our Luthier’s Exhibit will feature some amazing guitars from some of the world’s finest guitar builders, including **John Slobod, Judson Riviere, John Kinnaird**, and also **Dream Guitars** from nearby Weaverville, NC, will be on hand to display a selection of their stunning guitars.

## CONCERTS

Each week features concerts by the staff of our various programs in the College’s Kittredge Theatre. We will be selling a limited number of tickets to the public for certain evenings that will have less attendees. They can only be purchased in person, through **Malaprops Bookstore and Acoustic Corner**, while they last. Please note that the theatre may initially be a little chilly, so you might want to bring a light jacket or sweater.

## JAM SESSIONS

We have a number of locations for after-hours jamming, including the campus Pavilion, the small pavilion next to Sunderland and a number of tents. Please honor our music curfew of 10:00 PM in and around the residence halls and take your jamming to one of these

other locations. Some jam etiquette suggestions: Be inclusive. Ask others, especially the most recent arrivals, to suggest the next tune. Be sensitive to the flow of the jam. During the week you will probably have the opportunity to play every tune you know several times, so feel free not to play every time. Sometimes it's more fun just to listen, especially if some of the players are world-class.

## **CAMPUS & PROGRAM POLICIES**

### **CLASS WAITLISTS**

If you are on the waitlist for a class that is full, and a space opens up, we will offer the class in turn to each person on the list until the space is filled. Please respect those ahead of you on the waitlist by not asking the instructor about sitting in on the class. They will simply refer you to us.

### **TOBACCO & ALCOHOL POLICY/ILLEGAL SUBSTANCES**

Please do not smoke or vape ANYWHERE on campus. Alcohol is allowed in your rooms and in the evenings in the Bryson Gym/Formal Garden/Pavilion area. When checking out, please do not leave any alcohol in your rooms. If necessary, bring it to the Gathering Office for disposal. Any evidence of illegal substances or activity will immediately be dealt with by Campus Security and offenders will be required to leave the premises, ending their participation in the program. Any damage (including odor) caused to a dorm room or any other campus property due to smoking or vaping tobacco products or illegal substances, will be charged to the registrant(s) assigned to that room.

### **TRASH & RECYCLING**

As a campus community, we strive to be environmentally responsible, and ask that our guests do the same. Please use the trash and recycling receptacles you will find throughout the campus and in the residence halls. Trash left outside WILL attract bear and other wildlife. **There will be two "bear proof" trash cans; one located at the Pavilion and the other near the coffee break/beer tent area.**

### **VIDEO & AUDIO RECORDING POLICY**

Most of our instructors encourage the use of small audio recorders as a classroom memory aid. Students wishing to videotape classes will be required to obtain the permission of the instructor prior to the first class meeting, and must sign a release form, in the Gathering Office, stating that no commercial or internet use will be made of any recorded materials.

## **WARREN WILSON COLLEGE CAMPUS POLICIES**

The college community insists on regard for the rights of others at all times. It is assumed that each visitor and member of this community bases decisions upon standards of honesty, decency, and integrity. The following regulations for those attending conferences and other events such as the Gathering have been set forth as rules of acceptable conduct at Warren Wilson College, to maintain the best possible conditions for all those who live, work, study, and play here. Failure to adhere to these regulations may jeopardize a conference guest's privilege to use college facilities and services.

- ❖ Conference participants and guests are required to abide by all local, state, and federal laws as well as all College policies and regulations.
- ❖ College property is to be treated with care and respect. Littering, damage or maltreatment of buildings, lawns and surrounding areas will not be tolerated. Conferees will be responsible for payment for property that is damaged, lost, or stolen.
- ❖ All College-furnished equipment must be left in the room or facility as found unless permission is granted from the building manager or designated representative for removal or rearrangement. If permission is granted, then it is the conferee's responsibility on departure to see that all equipment is returned to its original place.
- ❖ The purchase, possession or use of drugs known as "controlled substances" is forbidden by law.
- ❖ The possession or use of firearms, weapons, and fireworks is illegal. Candles & incense are also not allowed.
- ❖ No gambling is permitted on Warren Wilson College property.

- ❖ We will have beer and wine available on campus for those 21 years of age and older during selected evenings of The Swannanoa Gathering. Participants of legal drinking age may also bring their own alcoholic beverages onto the campus for private consumption. Anyone who consumes alcoholic beverages in public areas of the campus other than those designated is in violation of College policy. Public display of liquor or wine bottles is also not permitted.
- ❖ No pets are allowed on campus.
- ❖ Smoking is not allowed in any campus building.
- ❖ Any person, group, or organization using College facilities who is found to be violating local, state, federal, or other governmental authority rules or regulations or is in violation of College policy may be asked, at the discretion of the College, to leave College property immediately.
- ❖ We are not responsible for lost or stolen property. If staying on campus, we encourage you to keep your room and vehicles locked at all times.

## CHECK-OUT

**Checkout time is in Sunderland from 8:00-10:00 AM on Saturday** and checkout procedures will be posted in the residence halls. You may drop off your key and meal card and retrieve your deposits from 8:00 to 10:00 AM on Saturday. If you need to leave early, please notify the Gathering Office by Wednesday. Triple-check your room before you leave, as we can neither be responsible for left items nor guarantee their return. **You must have your room cleared out by 10:00 AM, as cleaning needs to begin immediately.**

## CHECK-OUT PROCEDURES

- Leave the folded blanket on the desk chair and your pillow on the bed.
- Place sheets and towels in the pillowcase and place in the hallway.
- Make sure that Windows, Lights, Ceiling Fans, A/C are Closed/Turned Off.
- Dispose of food, large trash, or recycling at the centralized trash and recycling dorm bins.
- Leave your room unlocked when you leave.
- Borrowed a fan or lamp? Please bring with you to Check-Out in Sunderland.

If you are checking out early and our Team is not available, place your key and meal card in the wooden drop box on the shelf in the Sunderland Lobby.

## EVALUATION FORMS

At the end of each week, we ask that you take a moment to complete our digital evaluation form; these help us shape the ongoing development of the workshops. Your comments do make a difference! Your instructors also value your feedback.

To complete your evaluation, you can simply login to your Swannanoa Gathering website account, on your User Page.

When the evaluation period is open for a particular week, you will see a large button that says, "Fill Out Evaluation For This Week".

**THANK YOU FOR JOINING US!**

